

CUPA Deficiency Response Documentation Letter

Dear Mr. Greg Coon:

Victorville City Fire Department's Certified Unified Program Agency has recently been evaluated by Cal/EPA and evaluators from OES, DTSC, SWRCB, and OSFM. On behalf of the evaluation team, I thank you for your participation and effort in the implementation of the CUPA program. We realize that the evaluation process is time consuming and diverts resources from normal Unified Program activities to meet the needs of the evaluation team; however, the evaluation process is important for measuring program growth, determining areas where improvements are needed, and maintaining focus on the goals set forth by Victorville City Fire Department. The purpose of this letter is to observe the corrective actions taken by Victorville City Fire Department for all deficiencies found during the last evaluation. Please respond to each deficiency listed below and email this completed response letter to Kareem Taylor at kareemt@calepa.ca.gov.

CUPA Name: Victorville City Fire Department

Date of Evaluation: November 10, 2005

State Evaluation Team

Cal/EPA Team Leader: John Paine

DTSC Evaluator: Mark Pear

OES Evaluator: Fred Mehr

Please complete form on the following page.

Deficiencies and Corrective Actions

1. **Deficiency:** Brief description of deficiency: Failure to report enforcement actions.

CUPA Corrective Action: CUPA responds here: Beginning with the 05/06 reporting year the Victorville CUPA will track and report any enforcement actions on the annual summary reports. It was never the intention of this CUPA to leave out this reporting requirement but just a misunderstanding on what enforcement actions needed to be reported.

2. **Deficiency:** Brief description of deficiency: Failure to document final enforcement case disposition.

CUPA Corrective Action: CUPA responds here: The Victorville CUPA has begun to document final enforcement case disposition as part of the case closure report in a letter format.